



# THE TOWN OF LIMINGTON

— P.O. Box 240, Limington, ME 04049 —



Tel: 207-637-2171    [info@limingtonmaine.gov](mailto:info@limingtonmaine.gov)    Fax: 207-637-3293

## SELECTBOARD MEETING Minutes DECEMBER 4, 2025

- Meeting called to order at 7:02 PM by Tammy Ramsdell.
- Approval of meeting minutes from 11/20/2025 meeting

**Motion to approve: Jason Webster**

**Seconded by: David Salazar**

**Vote: Unanimous**

- Approval of Warrants for Week 48

Payroll Warrant # 108	\$ 33,729.98
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Appropriations Warrant # 110	\$ 864,227.18 (MSAD#6 Assessment included)
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Total for Warrants #108 & #110	\$ 897,957.16
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**Motion to approve: Jason Webster**

**Seconded by: David Salazar**

**Vote: Unanimous**

- Approval of Warrants for Week 49

Payroll Warrant # 111	\$ 36,151.27
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Appropriations Warrant # 113	\$ 55,347.54
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Total for Warrants #111 & 113	\$ 91,498.81
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**Motion to approve: Jason Webster**

**Seconded by: David Salazar**

**Vote: Unanimous**

### From Office Hours

Kristy Smith, our new Deputy Clerk, introduced herself to the board. Kristy starts on Monday, December 8. Bev Foss, our current Deputy Clerk, will move to the part-time assistant position in the Town Clerk's office.

The Town received a dividend check from MEMIC(Maine Employers Mutual Insurance Company) in the amount of \$3595.29 for the 2022 policy year. The dividend is a result of the outstanding achievements in workforce safety and injury management by Limington and fellow Maine policyholders. This year's policy dividend was \$19 million. Maine was once the expensive state for worker's compensation insurance but has seen a remarkable 57% decrease in workplace injuries and a 75% reduction in insurance costs, thanks to the collective hard work.

The Code Enforcement Officer provided an update on several code violations.

The board had budget discussions with the CEO, the Health Officer, the Recreation Director, the Town Clerk, and a Library Trustee.

Jim Kelley, from the York County Soil & Water Conservation District, spoke with the board about the Community Resilience Partnership Grant. Mr. Kelley's role is to facilitate the grant process. The \$75,000 grant can be used for multiple projects. The board discussed the grant being used for heat pumps in fire station, or a new well for Old Town Hall and Davis Memorial Library. The Town will be required to host a workshop in late January/February to get input from residents on this. The next step after that will be deciding how to use the grant money and then drafting a municipal resolution. The grant application is due in May. This grant can be combined with matching funds. The Town can reapply again in two years.

## **Department Updates**

See attached

### **Town Manager Weekly Update**

Payroll and Accounts Payable were completed on-time.

Most of my time this past week was spent working on the 2026 budget. Next week we will be meeting with the Financial Advisory Committee.

I've been working with our bookkeeper to streamline our financial operations. We're setting up all vendors for ACH payments and we're having employee pay stubs emailed rather than printed out.

The Town Clerk, Deputy Clerk, and I interviewed three candidates for the Deputy Clerk position. We offered the position to Kristy Smith, who currently works as a self-employed bookkeeper. We're starting her on a three-month employment agreement.

Our internet speeds have now been upgraded.

Our onboarding with Information Systems of Maine continues to go smoothly. Rick Lorello has done amazing job working with the staff. There was one day last week when he answered 18 phones from Town staff in addition to responding to several texts.

## **Public Comment**

None

## **Notifications**

**Meeting minutes from the November 24 regional EMS meeting will be approved and posted online next week.**

**Select Board office hours** are Thursdays from 2pm to 8pm. The on-air meeting time is Thursdays at 7pm.

**Transfer Station hours** are Saturday and Sunday from 9am to 4pm and Wednesday 12pm to 4pm. A Transfer Station sticker must be attached to your vehicle windshield for the disposal of ALL items.

**Transfer Station stickers** are available at the Town Office for \$20.00. No sticker is required to use the swap shop. The Transfer Station does NOT accept brush, yard clippings or hazardous waste. Riverside Recycling in Portland takes hazardous waste. **A friendly reminder to all residents that building waste, furniture, and mattresses should not be left at the curbside. We have a transfer station for those items.**

**General Assistance Applications** are available at the Town Office during normal business hours. Applications must be filled out and accompanied with supporting documentation and must be signed and returned to the GA Administrator or Town Clerk.

**The Planning Board** meets at the Municipal Complex the first and third Monday evenings of the month at 7pm.

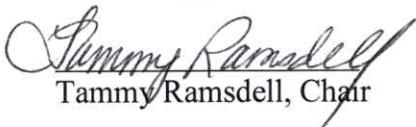
**Motion to Adjourn at 7:25 pm: Jason Webster**

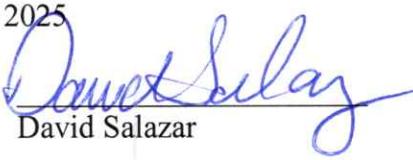
**Seconded by: David Salazar**

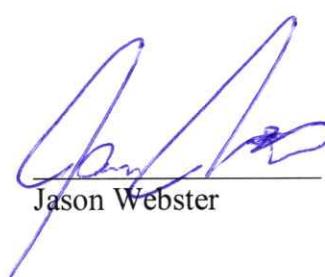
**Vote: Unanimous**

Minutes taken by Matt Castriotta, Town Manager

Minutes approved on December 11, 2025

  
Tammy Ramsdell, Chair

  
David Salazar

  
Jason Webster



**TOWN OF LIMINGTON**  
**LIMINGTON PARKS & RECREATION DEPARTMENT**

P.O. BOX 240, LIMINGTON, ME 04049

Recreation Director: Madison Moody

Cell: 207-239-9290

M.MOODY@LIMINGTONMAINE.GOV

Weekly Report: 12/1/25-12/4/25

**Current Programs:**

- Before & After Care childcare at HB Emery
- Youth Basketball- we have a 1<sup>st</sup>/2<sup>nd</sup> grade clinic, 3<sup>rd</sup>/4<sup>th</sup> boys & 5<sup>th</sup>/6<sup>th</sup> grade boy's teams, and 3<sup>rd</sup>/4<sup>th</sup> girls & 5<sup>th</sup>/6<sup>th</sup> grade girl's teams. Are regular season has started!
- Pickleball- Monday nights at 7pm and Friday nights at 6pm at HB Emery school gym.
- Coffee Social- Wednesdays at the OTH from 9:30am-11:30am

**Open Registration: Register online at [Limingtonrec.com](http://Limingtonrec.com)**

- Before & Aftercare childcare program at HB Emery- Please call Jamie Worden with any questions about the program- 298-0869. More information and registration are available on our website.
- Our next early release childcare day is this coming up Wednesday, December 10<sup>th</sup>. We provide childcare at HB Emery from 12:30 to 5:30- register online at [limingtonrec.com](http://limingtonrec.com)
- Play days (all day childcare) December 29<sup>th</sup>, 30<sup>th</sup>, and 31<sup>st</sup> from 7am to 5pm. We will be taking a trip to Mr. Drew and his Animals Too Natural Science center in Poland on Tuesday the 30<sup>th</sup>.

Register and find further information about all programs at [limingtonrec.com](http://limingtonrec.com)

**Other:**

- Our first annual Festival of Trees event is next week! Come see all the decorated trees and bid on one to take home with you next week on starting on Friday- December 12<sup>th</sup> 10am to 7pm, Saturday, December 13<sup>th</sup> 10 am to 7pm, and Sunday, December 14<sup>th</sup> 10 am to 5pm. **You can find more information on our website at [limingtonrec.com](http://limingtonrec.com)**

- In conjunction with the festival of trees, we will have breakfast with Santa at the Old Town Hall on Saturday, December 13<sup>th</sup> from 9am to 11am! Full breakfast, visit with Santa, and check out the ongoing Festival of trees as well. No cost for this event, but donations are welcome!

Respectfully submitted,  
Madison Moody  
Parks & Recreation Director



# Limington Fire/EMS

*Emil Braley, Chief of Department*

425 Sokokis Ave

Phone: Office: 207-637-5219

PO Box 240

Cell: 207-423-2547

Limington, Me 04049

Email: [FireChief@LimingtonMaine.gov](mailto:FireChief@LimingtonMaine.gov)

## Weekly Fire/EMS Report

For Week Ending: November 22, 2025

**Number of calls for service this week:** 11

**MTD:** 42

**YTD:** 675

**Fire:** 6

**EMS:** 5

**Schedule status:** One shift was vacated due to non-work-related injury. The Chief covered 15 hours of the shift, and the balance was covered by another member.

### Trainings/Meetings:

**In House:** Wednesday night was the monthly small engines check and a quick water rescue refresher training.

**Away:** Saturday, a few members attended a vehicle stabilization training in Hollis

### Maintenance Conducted or Needed:

**Facility:** The bathroom refurb is now complete and looks great! Thanks to Rich Patnaude who tackled the project.

### Equipment:

### Vehicles:

**Hourly breakdown:** **Total:** 447.25

**Salary:** 37

**Full Time:** 144

**Per Diem:** 204

**Paid on Call:** 26.25

**PTO:** 24

**Training:** 11

**Overtime:** 1

**Holiday:** 0

**Special notes:** Month to date we are 1 call behind last November. Year to date we are 7 calls behind last year.

There were 2 requests for mutual aid- 1 EMS call to Standish and 1 fire call to Limerick.



# Limington Fire/EMS

*Emil Braley, Chief of Department*

425 Sokokis Ave

Phone: Office: 207-637-5219

PO Box 240

Cell: 207-423-2547

Limington, Me 04049

Email: [FireChief@LimingtonMaine.gov](mailto:FireChief@LimingtonMaine.gov)

## Weekly Fire/EMS Report

For Week Ending: November 29, 2025

**Number of calls for service this week:** 16

**MTD:** 58

**YTD:** 691

**Fire:** 2

**EMS:** 14

**Schedule status:** The schedule was complete for the week

### Trainings/Meetings:

**In House:** Due to the Holidays, there were no department trainings. There was however a joint meeting with the towns of Cornish, Hiram, Parsonsfield, and Hiram, along with Sacopee Rescue Inc Board members and Service Chief. The purpose of the meeting was to discuss EMS coverage in the area, and the dependency on mutual aid assistance.

**Away:** Tuesday night, Limerick Fire-Rescue and Limington Fire/EMS held a joint meeting with our new Medical Director of EMS. This position is a requirement of Maine EMS, and is an employee of both towns, however, does not work regular hours. The purpose of this position is to review significant medical incidents and offer training where needed.

### Maintenance Conducted or Needed:

#### Facility:

#### Equipment:

**Vehicles:** Engine 2 went to and is still at J. W. Libby and Son Repairs. A scan of the system revealed a high-pressure injector pump issue. We are waiting for an estimate for the repair.  
Ambulance 2 had its winter tires installed for the season

#### Hourly breakdown:

**Total:** 497.75

**Salary:** 26.25

**Full Time:** 96

**Per Diem:** 137.5

**Paid on Call:** 6

**PTO:** 48

**Training:** 0

**Overtime:** 0

**Holiday:** 188

**Special notes:** November ended 6 calls behind last November. Year to date we are 10 calls behind last year.

There was 1 request for mutual aid- 1 EMS call to Standish for a reported fire

# Limington Department of Public Works

18 Axelsen Rd  
P O Box 240 Limington, ME 04049

## Weekly update for week ending November 22, 2025

### Road Crew:

Plowed and treated routes on Sunday  
Spent much of the week going over trucks and making repairs after breakdowns from the storm  
Cleaned out the Beaver dam at Pine Hill yet again

### Fleet Maintenance:

Repaired sander for Mack  
Installed sander controller in the Mack  
Worked on several trucks headlights and wiring, had to order 3 sets of replacements  
Changed fuel filter on Engine 2 and tried to diagnose ongoing problem, sent to J.W. Libby for computer diagnostics

### Buildings and Grounds:

Plowed and treated plow route  
Attended a full day drainage class hosted by MDOT in Sanford  
Assisted Highway Foreman with computer issues and setting up new computer  
Cleaned DML gutters  
Installed a new engraved door plate for main entry door at DML  
Changed out several light bulb at DML  
Cut and cleaned up a fallen tree at MMDY Rd entrance that encroached the abutting property and damaged their fence  
Picked up Rec Bus from paint shop in Gorham  
Set up new computer for DML  
Sat in on budget meeting w/ Town Manager and BOS pertaining to buildings and grounds  
Touched up paint in Mun Comp meeting room  
Assisted EMS crew with reinstallation of toilet in FD bathroom after the tile flooring

### Acting Director:

Monday morning meeting w/ crew, payroll, receipts  
Met w/ Town Manager to discuss Transfer Station and B+G budget in preparation for presentation to BOS  
Responded to a couple requests from Residents that came in via social media  
Researched and ordered new headlight kits for the Fleet Maintenance Tech  
Meeting with whole crew to go over winter plowing operations and expectations  
Attended an all day drainage training out of town put on by MDOT

# Limington Department of Public Works

18 Axelsen Rd  
P O Box 240 Limington, ME 04049

## Weekly update for week ending November 29, 2025

### Road Crew:

Installed plow and wing on Mack for the winter  
Worked on sander hopper for Mack and installed  
Trimmed limbs along roads after recent storm  
Worked in shop, cleaning and organizing  
Patched/repaired broken pavement along roads  
Crew was only at half staffing on Wednesday due to PTO  
No Highway work Thursday and Friday for Holiday

### Fleet Maintenance:

Worked 9.5 hours. In that time he swapped out the tires on both ambulances for the winter  
worked on lighting issues on 3 trucks  
worked on truck 5, DEF issue after treating roads  
replaced a few hydraulic lines that failed on both F-550s

### Buildings and Grounds:

Worked on the LAWA water pump problem (Sunday)  
Assisted w/ moving a birthday party from OTH to Mun Comp due to water issues (Sunday)  
Cleaned up meeting room and returned tables to OTH from birthday party  
Ran recycling to Transfer Station  
Painted at OTH  
Repaired leaking toilet at Fire Station  
Updated workorders with work completed  
Installed keyboard tray to Town Manager's desk  
Went to Lowe's to retrieve supplies for two upcoming projects  
No B+G work Thursday or Friday for Holiday

### Acting Director:

Monday morning meeting w/ crew, payroll, receipts  
Weekly report to BOS  
Drafted informational document explaining the Maine Local Roads Assistance Program and the historical funding to Limington from the program  
Drafted a document for the Town regarding dangerous trees in the Rights of way using Maine Law  
No DPW work Wednesday-Friday for Holiday

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Emil Braley, Acting Director of Public Works

## CODE ENFORCEMENT

Week 11/20/2025-12/04/2025

PERMIT TYPE		NUMBER	FEES	# YTD	YTD Total \$
GROWTH		0	0	21	\$10,500.00
BUILDING		3	\$974.00	131	\$62,095.89
ELECTRICAL		3	\$498.00	74	\$12,427.92
PLUMBING		3	\$310.00	86	\$17,086.00
SHORELAND		0	0	11	\$1,370.00
FILL		0		2	\$150.00
BUSINESS		0	0	5	\$2,283.80
GRAVEL PITS		0		12	\$4500.00
OCCUPANCY		1	N/A	30	
CELL TOWERS		0		5	\$7500.00
JUNKYARDS		0		3	\$600.00
MEDICAL CANNABIS		0		2	\$3000.00
ENTRANCE		0	0	18	\$720.00
TOTALS				YTD 400	YTD \$122,233.61

I have been on 11 inspections in the past 2 weeks.

Two letters from the Town Attorney for NOV have gone out.

