



THE TOWN OF LIMINGTON

— P.O.Box 240, Limington, ME 04049 —



Tel: 207-637-2171 info@limingtonmaine.gov Fax: 207-637-3293

SELECTBOARD MEETING Minutes JANUARY 15, 2026

- Meeting called to order at 7:03 PM by Tammy Ramsdell.
- Approval of meeting minutes from 1/8/2026 meeting

Motion to approve: Jason Webster

Seconded by: Tammy Ramsdell

Absent: David Salazar

Vote: Unanimous

- Approval of Warrants for Week 3

Payroll Warrant #4	\$ 33,326.28
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Appropriations Warrant #5	\$ <u>56,710.69</u>
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Total for Warrants #4 & #5	\$ <u>90,036.97</u>
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Motion to approve: Jason Webster

Seconded by: Tammy Ramsdell

Absent: David Salazar

Vote: Unanimous

From Office Hours

The Select Board reviewed the Transfer Station Reorganization document presented by the Town Manager. Under this reorganization: Jake Smith will supervise the transfer station up to 5 hours a week as part of his 40/hour work week, and a new fee schedule will be implemented. See the attached document for additional information.

Motion to approve: Jason Webster

Seconded by: Tammy Ramsdell

Absent: David Salazar

Vote: Unanimous

When Mr. Salazar came to the on-air meeting he asked for the following:

Motion to remove Buildings & Grounds and the Transfer Station from Public Works:

David Salazar

Seconded by: Jason Webster

Vote: Yes – Mr. Salazar No – Ms. Ramsdell and Mr. Webster

The Parks & Recreation Director talked with the Select Board about covering the first floor of the Old Town Hall with linoleum and a subflooring to provide a more sanitary and safer space for the recreation programs. The Select Board asked the Parks & Recreation Director to come back with more information.

The Select Board decided to add two additional warrant articles to the 2026 Town Meeting Warrant:

1. To make the Town Clerk/Tax Collector/Treasurer an appointed position at the conclusion of Patty Ramsdell's term. This will ensure that the Town has a qualified person in this position when Ms. Ramsdell retires. The Select Board is very pleased with the work Ms. Ramsdell does for the Town. They want to make sure that whenever she decides to retire, that the right person is hired to replace her given the skills necessary for the job.
2. To allow the Select Board to spend from surplus to pay for unanticipated expenses and emergencies. This will save the Town the time and cost of having a Special Town Meeting.

The Select Board and Financial Advisory Committee will vote on these articles at next week's on-air meeting.

The Select Board discussed the letter received from the Francis Small Heritage Trusts requesting that the Town accept a gift of \$1,100.00 as a "payment in lieu of taxes" for the 2025 tax year.

Motion to accept the \$1,100.00 gift as a payment in lieu of taxes: Jason Webster

Seconded by: David Salazar

Vote: Unanimous

Department Updates

See attached.

Town Manager Weekly Update

Payroll and Accounts Payable were completed on-time.

I created an account with Sourcewell to take advantage of cooperative purchasing. Sourcewell helps municipalities save money during the procurement process by negotiating better pricing with vendors.

Jake Smith and I worked on the Transfer Station Reorganization Plan that was presented today during office hours.

The end of year financial work went smoothly. Kudos to our part-time Bookkeeper and Treasurer for making that happen.

Tomorrow, W-2s will be printed out and distributed to Town employees.

Roxanne Herrick, former Selectwoman and Town employee, worked in my office last Friday, along with Bev Foss, to help to organize and clean out files. The time they spent was very much appreciated.

Public Comment

None

Notifications

Select Board office hours are Thursdays from 2pm to 8pm. The on-air meeting time is Thursdays at 7pm.

On January 22, as part of the Select Board's on-air meeting, Jim Kelley from the York County Soil & Water Conservation District, will conduct a public workshop on strengthening the Town's resilience and preparedness as part of the Maine Community Resilience Partnership. This workshop is an opportunity to share ideas and help identify local projects that may be eligible for state grant funding. Community input will help guide future planning and funding applications. All residents are encouraged to attend to give input on possible uses for grant money that the Town is seeking.

Transfer Station hours are Saturday and Sunday from 9am to 4pm and Wednesday 12pm to 4pm. A Transfer Station sticker must be attached to your vehicle windshield for the disposal of ALL items.

Transfer Station stickers are available at the Town Office for \$20.00. No sticker is required to use the swap shop. The Transfer Station does NOT accept brush, yard clippings or hazardous waste. Riverside Recycling in Portland takes hazardous waste. A friendly reminder to all residents that building waste, furniture, and mattresses should not be left at the curbside. We have a transfer station for those items. The swap shed does not take electronics, air conditioners, dehumidifiers...since the Town must pay for the disposal of those items.

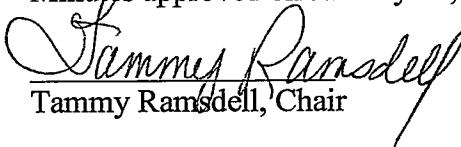
General Assistance Applications are available at the Town Office during normal business hours. Applications must be filled out and accompanied with supporting documentation and must be signed and returned to the GA Administrator or Town Clerk.

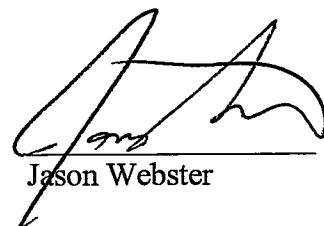
The Planning Board meets at the Municipal Complex the first and third Monday evenings of the month at 7pm.

Motion to Adjourn at 7:34 pm: Jason Webster
Seconded by: David Salazar
Vote: Unanimous

Minutes taken by Matt Castriotta, Town Manager

Minutes approved on January 22, 2026

 
Tammy Ramsdell, Chair David Salazar


Jason Webster

Transfer Station Reorganization Plan

Information gathered from the following people:

1. Wayne Lewis – retired transfer station attendant
2. Dean Sanborn - transfer station attendant
3. Michael Brown – transfer station attendant
4. John Papi – Owner, Pine State Disposal
5. Dominic Babine – General Sales Manager at Troiano Waste

Problems identified:

1. The recordkeeping system doesn't allow the transfer station attendants to see historical transfer station usage data of permit holders.
2. The current fee structure is not up to date.
3. Many people using the transfer station are not paying the required fees.
4. There is very little communication between the Town Office and the transfer station attendants, and no real reporting structure exists.
5. Transfer station attendants are not always aware of updates to the transfer station policies.

Recommendations:

1. Utilize Square to collect money at the gate and digitize record keeping. This will help offset the Town's disposal costs and allow the attendant working the gate to see historical usage data for each permit holder.
2. Reposition the cameras to optimize the monitoring of the facility.
3. Update the existing fee structure to reflect the Town's true cost to dispose of all materials dropped off at the transfer station.
4. Hire a third transfer station attendant to allow occasional time off. There will still only be two transfer station attendants on each shift. One attendant will be considered a substitute.
5. Increase the hourly wage rate from \$17.35/hr. to \$18.50/hr. to recognize the importance of this position for the Town.
6. Purchase a trailer to store and transport mattresses.
7. Allow only dry mattresses to be dropped off.
8. Purchase a cover for the bulk waste roll-off.
9. Issue an RFP in late spring for the hauling of roll-offs.
10. Pay Jake Smith to supervise the transfer station and complete all necessary paperwork including ecomaine recycling documentation. This will be part of his 40-hour work week. The hours he works as supervisor will be compensated at \$32/hour, whereas his other hours will be compensated at \$28/hour (plus COLA after Time Meeting). Anticipated weekly supervisory hours will range from 1-5 hours.
11. Update the job description for the transfer station attendants and create a job description for the transfer station supervisor.

Limington Department of Public Works

18 Axelsen Rd
P O Box 240 Limington, ME 04049

Weekly update for week ending January 10, 2026

Road Crew:

Plowed and treated roads several times throughout the week.
Crews worked a modified schedule due to the storm, which consumed most of their work hours
Spent a few hours in the shop

Fleet Maintenance:

Spent several hours working on a plow controller issue on Truck 2

Buildings and Grounds:

Plowed, sanded and scraped roads and walkways multiple times
Cleaned the Municipal Complex
Repaired service window at Municipal Complex
Met w/ Cintas to get quotes on cleaning supplies and paper products
Drafted B+G portion of the year end report for the Town Report
Replaced vent fan for stove in Mun Comp kitchen

Acting Director:

Monday morning meeting w/ crew, payroll, receipts
Weekly report to BOS
Researched previous years budgets to compare salt and sand budgets for a presentation at the BOS Meeting
Drafted a report for the annual Town Report for 2025
Assisted with storm clean up at Central and Town Office
Attended Select Board meeting to discuss winter sand issues, and attended final budget meeting w/ FAC for 2026 budget
Submitted a final draft of a proposed “Comp Time” policy to the BOS for consideration
Attended a meeting w/ B+G Tech and Cintas regarding cleaning supplies, paper products and uniforms

Special Notes:

The Department worked a combined 345.25 hours this week. A week without plowing would be about 241 hours.

Emil Braley, Acting Director of Public Works



Limington Fire/EMS

Emil Braley, Chief of Department

425 Sokokis Ave

Phone: Office: 207-637-5219

PO Box 240

Cell: 207-423-2547

Limington, Me 04049

Email: FireChief@LimingtonMaine.gov

Weekly Fire/EMS Report For Week Ending: January 10, 2026

Number of calls for service this week: 14

MTD: 19

YTD: 19

Fire: 3

EMS: 11

Schedule status: There was one vacancy in the schedule for the week.

Trainings/Meetings:

In House:

Away: Wednesday evening members attended a CMP safety training at Baldwin FD

Maintenance Conducted or Needed:

Facility:

Equipment:

Vehicles:

Hourly breakdown: **Total: 425**

Salary: 41

Full Time: 168

Per Diem: 197

Paid on Call: 16

PTO: 1

Training: 2

Overtime: 0

Holiday: 0

Special notes: MTD we are 1 call behind last January. Year to date we are 1 call behind last year.

There were no requests for mutual aid this week.



TOWN OF LIMINGTON
LIMINGTON PARKS & RECREATION DEPARTMENT

P.O. BOX 240, LIMINGTON, ME 04049

Recreation Director: Madison Moody

Cell: 207-239-9290

M.MOODY@LIMINGTONMAINE.GOV

Weekly Report: 1/9/26-1/15/26

Current Programs:

- Before & After Care childcare at HB Emery
- Youth Basketball
- Pickleball- Monday nights at 7pm and Friday nights at 6pm at HB Emery school gym.
- Coffee Social- Wednesdays at the OTH from 9:30am-11:30am

Open Registration: Register online at Limingtonrec.com

- Before & Aftercare childcare program at HB Emery- Please call Jamie Worden with any questions about the program- 298-0869. More information and registration are available on our website.
- Early dismissal days at HB Emery- Our next early release day is Wednesday the 28th of January and if the weather cooperates, we are planning to go ice skating (this was postponed from our last early release day)! 12:30pm to 5:30pm in the gym at HB Emery and this is \$25 per child.
- Summer camp registration will start in February.

Register and find further information about all programs at limingtonrec.com

Other:

- This past week we had a great early dismissal afternoon with the kids- although we didn't get to go ice skating like we had planned, Jamie had a great backup plan for the kids. They got to do snow painting and in teams made their own bobsleds from cardboard and LOTS of duct tape. And of course, had time for lots of Perler bead creations.
- Limington rec assisted at HB Emery with two days of outdoor education this week with the pre-k and 1st graders. We educated the children on different Maine animals, their tracks, and the children got to explore the woods behind HB to look for different animal tracks.
- Big shout out to Pete Durgin (Cardinal Electric) for volunteering his time to help our department get the scoreboard at HB Emery up and running this week for future basketball games!

Respectfully submitted,

Madison Moody

Parks & Recreation Director